



SK ACCOUNTING AND TAX SERVICES

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Tax Preparation & Corporate Services Price List*

*(All prices listed are without HST and are starting figures and may rise due to work involved or time taken)

Personal Tax Return

- Generic, employment income	\$ 50.00	<input type="checkbox"/>
- with Business Expenses (Sole Proprietorship)	\$ 100.00	<input type="checkbox"/>
- with Employment Expenses (T2200)	\$ 100.00	<input type="checkbox"/>
- with Rental Schedule (T776)	\$ 100.00	<input type="checkbox"/>

Corporation Tax Return Preparation (with Financial Statements & T2 Corporate Tax Return) for Gross Sales Level of:

- Over \$1,000,000	\$ 1,500.00	<input type="checkbox"/>
- \$500,000 - \$1,000,000	\$ 1,000.00	<input type="checkbox"/>
- \$200,000 - \$500,000	\$ 700.00	<input type="checkbox"/>
- \$100,000 - \$200,000	\$ 500.00	<input type="checkbox"/>
- up to \$100,000	\$ 300.00	<input type="checkbox"/>
- NIL	\$ 150.00	<input type="checkbox"/>

Accounting Services - manual (price per month), from	\$ 100.00	<input type="checkbox"/>
Computerized bookkeeping per entry	\$ 1.00	<input type="checkbox"/>
HST Return Preparation	\$ 50.00	<input type="checkbox"/>
WSIB Return Preparation	\$ 50.00	<input type="checkbox"/>

Payroll Service (includes T4 & T4 Summary)

Monthly payroll remittance base fee	\$ 15.00	<input type="checkbox"/>
Monthly pay stub calculation per employee	\$ 3.00	<input type="checkbox"/>
* bi-weekly periods are subject to 50% increase, weekly - 100%		
- 1 Employee (price per year)	\$ 200.00	<input type="checkbox"/>
- 2-3 Employees (price per year)	\$ 300.00	<input type="checkbox"/>
- 4-6 Employees (price per year)	\$ 400.00	<input type="checkbox"/>
- 7-10 Employees (price per year)	\$ 600.00	<input type="checkbox"/>
* bi-weekly periods are subject to 50% increase, weekly - 100%		

Record of Employment	\$ 100.00	<input type="checkbox"/>
Sub-Contractor T5018 and/or T4A Filing with Summary (price per slip)	\$ 100.00	<input type="checkbox"/>
HST Application	\$ 50.00	<input type="checkbox"/>
WSIB Application	\$ 50.00	<input type="checkbox"/>
GST/HST, WSIB, PAYROLL Shut Down	\$ 50.00	<input type="checkbox"/>
T4 & T4 Summary (\$25 per additional T4)	\$ 100.00	<input type="checkbox"/>
T5 & T5 Summary (\$25 per additional T5)	\$ 100.00	<input type="checkbox"/>

Incorporation Services Price List*

*(All prices listed are without HST and are starting figures and may rise due to work involved or time taken)

Incorporation:

<ul style="list-style-type: none"> - Numbered Corporation (Includes: Gov't Fees, Articles of Incorporation) including Minute Book (By-Law and Share Certificates, resolutions, ledgers, Form 1, Gov't accounts) 	\$ 600.00	<input type="checkbox"/>
<ul style="list-style-type: none"> - Named Corporation (Includes: Gov't Fees, Nuans name reservation, Articles of Incorporation) including Minute Book (By-Law and Share Certificates, resolutions, ledgers, Form 1, Gov't accounts) 	\$ 700.00	<input type="checkbox"/>
NUANS search (includes Gov't fee)	\$ 120.00	<input type="checkbox"/>
NUANS preliminary search	\$ 50.00	<input type="checkbox"/>
Trade Name Registration (includes Gov't fee)	\$ 120.00	<input type="checkbox"/>
Cancellation of Trade Name	\$ 100.00	<input type="checkbox"/>
Articles of Revival, Gov't fees are not included	\$ 300.00	<input type="checkbox"/>
Wind-Up and Dissolution of a Corporation (includes: Last Corporate Tax Return, Request for consent from Minsitry of Finance, Articles of Dissolution, Gov't Fees)	\$ 300.00	<input type="checkbox"/>
Corporate Profile Report	\$ 120.00	<input type="checkbox"/>

Corporate Services Price List*

Initial Minute Book

<ul style="list-style-type: none"> - up to 2 Directors and 2 Shareholders - Each Additional Director/Shareholder 	\$ 150.00 \$ 100.00	<input type="checkbox"/> <input type="checkbox"/>
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Minute Book Update	\$ 100.00	<input type="checkbox"/>
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Dividend Declaration / Management Bonus Declaration	\$ 100.00	<input type="checkbox"/>
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Change of Head Office and/or Director Address	\$ 100.00	<input type="checkbox"/>
- (Includes: Electronic Filing, Minute Book Resolutions, Modified Initial Filing and Address Changes to various departments)		

PPSA Search	\$ 120.00	<input type="checkbox"/>
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<ul style="list-style-type: none"> Minute Book Removal of Director Consists of: <ul style="list-style-type: none"> - Resolution to Remove Old Director, Resolution Accepting Resignation and Minute Book Updates - Notification with Applicable Tax Departments 	\$ 150.00	<input type="checkbox"/>
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<ul style="list-style-type: none"> Minute Book Change of Director Consists of: <ul style="list-style-type: none"> - Resolution to Appoint New Director - Resolution to Remove Old Director - Resolution to Accept Resignation of Old Director - Update of Director and Officer Registers - Notification with Applicable Tax Departments 	\$ 150.00	<input type="checkbox"/>
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<ul style="list-style-type: none"> Minute Book Shareholder Change Consists of: <ul style="list-style-type: none"> - Transfer of shares from one shareholder to another - Update of Shareholder's Register and Ledger - Purchase and Sale Agreement - Share certificate for new Shareholder - Minute Book Update 	\$ 150.00	<input type="checkbox"/>
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<ul style="list-style-type: none"> Issuance of Preferred Shares Consists of: <ul style="list-style-type: none"> - Resolution to Authorize the Issuance of Preferred Shares - Acceptance of Issuance of Preferred Shares - Update of Shareholder's Register and Ledger - Share certificate for new Shareholder 	\$ 150.00	<input type="checkbox"/>
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